

MEMORANDUM

TO: All Customers, Guests, and Visitors

FROM: Scott Workman, Warehouse Manager

DATE: August 15, 2026

SUBJECT: Upcoming Warehouse Facility Renovation Project

Beginning in September 2026, the WLD warehouse will undergo a year-long renovation. The facility will remain operational, but upgrades will impact daily routines and site access.

Project Scope and Overview

Multiple contracted crews will be working on-site simultaneously to perform various critical upgrades. The scope of this project includes:

- **Structural Upgrades:** Roof, walls, and loading dock reconstruction.
- **Modernization:** New light poles and primary warehouse door replacements.
- **Internal Improvements:** Updates to lighting, restrooms, offices, and security.

Essential Guidelines for Visitors

- **Prioritize Safety:** Follow signage and maintain low speeds near heavy machinery.
- **Maintain Security:** All visitors must sign in and out at the office or warehouse.
- **Exercise Patience:** Expect delays during order pick-up due to reduced dock space.

We thank you for your cooperation and understanding as we enhance our infrastructure to serve you better.

Sincerely,

Scott Workman
Warehouse Manager
Wyoming Liquor Division