



Dear Valued Customer,

Peet's Coffee will be closed on Thursday, DEC 25 and Thursday, JAN 1 in observance of Christmas and New Year's Day. Please see below for order submission and processing dates and details.

Peet's Offices will be closed on the following dates:

- **Thursday, DEC 25** in observance of Christmas Day
- **Thursday, JAN 1** in observance of New Year's Day

Christmas Day Order Submission and Processing Schedule

- Orders submitted after 10:00AM (PT) on Wednesday, DEC 24, will not be processed until Friday, DEC 26.
- Peet's Fulfillment & Shipping warehouses will be closed on Wednesday, DEC 24 and Thursday, DEC 25.
 - All orders scheduled to ship on these dates will not ship until Friday, DEC 26.
- For customers with set ordering days:
 - If your weekly order day falls on Thursday, DEC 25, please submit your order on Wednesday, DEC 24, before 10:00AM (PT) to prevent delays.
- For customers with set ship days:
 - If your weekly shipping day falls on Wednesday, DEC 24 or Thursday, DEC 25, please submit your order two business days in advance to ensure your orders ship by Tuesday, DEC 23.
 - If your order is not submitted two business days in advance for processing, it may delay shipments to Friday, DEC 26.
- Away From Home Internal Operations will resume normal business hours on Friday, DEC 26, at 8:00AM (PT).

New Year's Day Order Submission and Processing Schedule:

- Orders submitted after 10:00AM (PT) on Wednesday, DEC 31 will not be processed until Friday, JAN 2.
- Peet's Fulfillment & Shipping warehouses will be closed on Thursday, JAN 1.
 - All orders scheduled to ship on this date will not ship until Friday, JAN 2.
- For customers with set ordering days:
 - If your weekly order day falls on Thursday, JAN 1, please submit your order on Wednesday, DEC 31 before 10:00AM (PT) to prevent delays.
- For customers with set ship days:
 - If your weekly shipping day falls on Thursday, JAN 1, please submit your orders one business day in advance to ensure your orders ship by Wednesday, DEC 31.
 - If your order is not submitted one business day in advance for processing, it may delay shipments to Friday, JAN 2.
- Away From Home Internal Operations will resume normal business hours on Thursday, JAN 2, at 8:00AM (PT)

Thank you for your business and we wish you a happy holiday season!

Happy Holidays,
Away From Home Operations
peetsafh@peets.com